

ESOP constitutional rules

Delegate assembly

Article 6.

1. At least once a year and then as often as the board deems desirable or when at least one/tenth of the countries or at least two countries of the board have expressed their written wish thereto, the countries shall be convened in general assembly.
2. The President is responsible for summoning the countries to a general assembly, by written notification to the countries at least six weeks prior to the date of the meeting. Furthermore he shall draw up the agenda for the meeting, which should be sent to the countries at least four weeks before the meeting.
3. At the meeting each country shall be represented by a delegation of three delegates at maximum.
4. Each country has one vote in the general meeting. Voting by proxy is not allowed.
5. The general assembly is led by the President. Under the responsibility of the Vice-President the minutes of the meeting are drawn up, which are confirmed by the general assembly.
6. In so far as these articles of association do not stipulate otherwise, the general assembly shall take decisions by an absolute majority of votes. Abstentions do not count for obtaining the majority. 50 percent of all country countries have to be present.
7. Voting can be done verbally as well as by ballot. Voting by ballot takes place when voting for individuals and otherwise in case one or more countries wish to do so.
8. Should an absolute majority of votes not be obtained when voting for individuals with regard to an appointment, a second ballot shall take place between the two individuals obtaining the most votes. Should more than two individuals obtain the most votes, all of them will share in the second ballot. In case of a tie of votes, or when a simple majority of votes is not obtained, the two individuals who together received the highest number of votes in both ballots shall be voted on again.

Secretariat

Article 7.

1. The board is appointed by the general assembly and consists of:
 - a. a President and two Vice-Presidents,
 - b. a Treasurer;
 - c. a Secretary;
2. The members of the board are elected in office for a period of three years. A retiring member of the board is immediately eligible for re-election.
3. Nomination for membership of the board is to be made in writing to the secretariat of the federation at least eight weeks before the general meeting in which the fulfilment of the vacancy(ies) in question comes up for discussion. In doing so one should indicate for which position(s) one puts oneself forward. The application should bear the names and signatures of the delegation that the member, represents in the general meeting. The nomination is to be supported in writing by another member of the federation.

Candidates should sign the acceptance of Nomination and a declaration of no conflict of interest. The completed applications with the accompanying documents will be sent to the members including the invitation for the general meeting. When no nomination for a board member post has been received eight weeks in advance of a general assembly, nominations may be received at the general assembly.

4. Membership of the board shall end by:
 - a. termination by the member of the board;
 - b. removal from office by the general assembly, stating reasons;
 - c. completion of the term of office;**
 - d. death.**
5. The suspended member of the board shall be granted the opportunity to account for his actions before the general assembly and in doing so may have himself represented by counsel.