

European Society of Oncology Pharmacy (ESOP Global)

ESOP Delegate Policy (January 2026)



The General Assembly (GA) is the highest governing body of ESOP Global, in which all members are represented (§ 4 of the Constitution). The GA of ESOP Global is a conference of delegates, liaisons, and officers that meets at least once a year.

1. Selection of delegates

- a. They are elected by the members of their country through an online election that takes place at least every three years.
- b. The number of delegates and the type of election proposal are specified in the election regulations.
- c. Each delegate has one personal vote, which they may transfer to another delegate in the event of urgent absence by means of a personal declaration.
- d. If there is only one delegate from the country, they may transfer their voting rights to the Presidium.

2. Rights of delegates

- a. Each member state may have a number of delegates as specified in Annex 1 of the Election Guideline
- b. Each delegate has one personal vote.
- c. They may participate in every General Assembly and submit motions.

3. Expectations of delegates

- a. English is the written and spoken language of A-Affaires, and delegates are expected to understand English and be able to communicate in this language.
- b. The costs of the delegate's participation are to be borne by the national organization.
- c. Delegates are expected to familiarize themselves with the information and explanations provided on the topics prior to the General Assembly and to discuss these with the national organization.
- d. Delegates are expected to actively participate in promoting ESOP Global at all levels.
- e. The follow-up of ESOP tasks includes an active information policy between ESOP and the national organization in order to improve sufficient cooperation and ensure the payment of membership fees.

Annual payment procedure:

1. The delegate should inform the ESOP office of the exact number of national members by the end of February.
2. Invoices for ESOP membership fees will be sent out by the end of March.
3. Payments must generally be made by the end of May.